



**Summary/Purpose of the Position**

Global Kids, Inc. is seeking a dynamic, hard-working, and creative individual who is interested in working in New York City public schools as a Trainer/Educator.

**Responsibilities include:**

- Coordinate, develop and co-facilitate interactive, experiential workshops and activities for GK's global education academic enrichment programs and afterschool leadership groups.
- Collaborate with GK staff and youth to generate new program ideas focusing on global/local issues.
- Develop relevant content and curriculum on global issues, 21<sup>st</sup> century skills and socio-emotional learning.
- Work with other staff and students to implement the annual Global Kids Youth Conference and other special projects with the United Nations, Council on Foreign Relations, etc.
- Collect, input and review attendance, evaluation and other data related to projects and student progress.
- Maintain necessary documentation/case files, program data entry and records and provide periodic progress reports as necessary.
- Conduct attendance outreach services including attendance monitoring/data review, home visits, conferences, attendance incentive activities and phone calls.

**Qualifications:**

- Bachelor's degree is required in related field such as education, international relations, political science, social work, etc.
- Strong interest in and knowledge of global issues, political science, history, and social activism.
- Experience using interactive experiential learning strategies, counseling and conflict resolution skills, and youth development/leadership strategies in culturally diverse settings with youth.
- Experience working in schools a plus.
- Strong interest in global issues, political science, history, and social activism.
- Excellent facilitation, consensus-building and interpersonal skills.
- Initiative, creativity, willingness to learn, and ability to juggle multiple tasks independently.
- Strong communication, writing, organizational, and computer skills.
- International experience and foreign language background – especially Spanish, Arabic, or South Asian dialects – a plus.

**Salary/Benefits:** Mid – high 30s. Good benefits and possibilities for travel. We are actively seeking candidates of diverse backgrounds.

**To Apply:** Please send a resume and cover letter to [resumes@globalkids.org](mailto:resumes@globalkids.org). Please indicate “Trainer/Educator” in the subject line of the email. We are unable to accept any phone, mail, or fax inquiries; please refer to the Global Kids web site for further information, [www.globalkids.org](http://www.globalkids.org).

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Global Kids, Inc. is an equal opportunity employer. We are committed to a policy of equal treatment and opportunity and do not discriminate against employees or applicants for employment on the basis of race, sex, color, national origin, religion, age, citizenship, mental or physical handicap or disability, marital status, sexual orientation, pregnancy, military or veteran status or any other characteristic protected by law.

We continue to support and promote equal employment opportunity, human dignity, and racial, ethnic, and cultural diversity.