



Internship – Global Kids DC

Job Description

Summary/Purpose of the Position:

Global Kids, Inc. Washington, DC seeks a dynamic, hard-working, and creative individual(s) for a unique and rewarding internship opportunity. Our interns gain access to:

- DCPS schools
- Government offices and officers, local and national
- International MNO (multi-national organizations) and NGO (non-governmental organizations)
- Curriculum and data at a premier non-profit educational organization for global learning and youth development -exposure to NYC and DC operations
- The opportunity to propose and implement a research project, support in publishing the results
- Outstandingly inspiring GK youth leaders

Duties and Responsibilities:

- Works on projects as assigned by the Director, Global Kids Washington DC
- Collaborates with staff and students to implement field trips, special events and action projects with Washington-area community groups and NGOs
- Collects, inputs and reviews data for evaluation related to student progress
- Maintains documentation and provides periodic progress reports
- Conducts outreach services related to conferences, program participation, parent community-building, travel planning, and social media
- Coordinates, develops, and co-facilitates experiential workshops for GK's global education academic enrichment programs and afterschool leadership groups
- Internship position is initially unpaid with possibility for long-term employment with proven success

Qualifications:

- Currently enrolled in a local undergraduate or graduate program, or a recent graduate thereof
- Is interested in DC public schools, community-based organizations youth-based programs
- Can demonstrate knowledge of global issues, political science, history, and social activism
- Possesses initiative, creativity, willingness to learn, and an ability to juggle multiple tasks independently
- Has strong communication, writing, organizational, and computer skills
- Candidates with international experience and foreign language background preferred

How to Apply:

Please email your resume and cover letter to internship@globalkids.org with the subject line: **DC-Internship**.

Global Kids, Inc. is an equal opportunity employer. We are committed to a policy of equal treatment and opportunity and do not discriminate against employees or applicants for employment on the basis of race, sex, color, national origin, religion, age, citizenship, mental or physical handicap or disability, marital status, sexual orientation, pregnancy, military or veteran status or any other characteristic protected by law.

We continue to support and promote equal employment opportunity, human dignity, and racial, ethnic, and cultural diversity.