

Director of Music Ministry
Fremont United Methodist Church

Job Description

Fremont United Methodist Church is a well-established and active community of faith with an average weekly worship attendance of 80-90. Understanding that there is more than one way in which we honor God with our worship, we currently embrace a variety of music (both traditional hymns and contemporary praise) and liturgical styles in our Sunday service.

Position Title: Director of Music Ministry, Part time.

Compensation: Salaried

Reports to: Lead Pastor and Staff Parish Relations Committee during interim period and with annual evaluation once full-time hire.

Minimum Qualifications:

- Familiarity of, and agreement with, the theology and practices of the United Methodist Church.
- Demonstrated ability and desire to guide and direct a Christian music program in traditional and contemporary settings and sensitivity to what makes worship effective.
- Proficient piano skills and ability to improve appropriately.
- Ability to direct with an established accompanist, accompany when needed, and to listen to and communicate with people of all ages and musical backgrounds.
- Demonstrated experience of effectiveness or a degree in music from an accredited university.
- A contagious passion for music and ministry.

Primary Duties and Responsibilities:

- Promote the spiritual life of the congregation and its members through music ministry.
- In collaboration with the Pastor and/or Worship Committee, select music (hymns or praise songs, service music and anthems) for the weekly worship service and other seasonal services (Christmas Eve services, Holy Week, etc.) appropriate to the liturgical season, lectionary themes or sermon series theme.

- Select music, plan and rehearse well in advance for special services, including Christmas and Easter Seasons.
- Provide choral direction and/or accompaniment (or work with established accompanist) for any scheduled worship services.
- Nurture participants in the music program by encouraging potential vocal and instrumental ability and talent.
- Work at building community among the music participants by making rehearsals worshipful work, praying with them, honoring them with respect and listening to their ideas and concern.
- Develop the proficiency of the program through weekly rehearsals, coaching including but not limited to :

*A weekly choir rehearsal and brief rehearsal prior to Sunday service.

*Additional rehearsals as deemed necessary of special music.

- Work with current participants in the music program to encourage new participation across the program, including adults, young people, and children.
- Assist in hiring musicians as necessary for specific services.
- Submit requisitions, within the budgeted amount, for printed music and supplies to the pastor and worship committee chairperson.
- Be prepared in advance for weekly rehearsals, including music selections, having adequate copies available and books prepared.
- Organize and maintain the music library.
- Communicate regularly with choir members who are absent, ill or in crisis.
- Study and practice to further develop music skills and continually learn about the people in the congregation and community so that you can plan music appropriate to their needs.
- Be open to occasionally attending continuing education workshops to promote growth, learn new skills and share ideas with colleagues.