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Rev. Dennis Payton, Pastor  
Rev. Kurt Freeman, Assoc. Pastor

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*Striving to honor God in all we do. Welcome – Worship – Disciple – Serve*

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## **Administrative Council Meeting Minutes May 10, 2011**

- **Welcome/Call to Order**
  - Chairperson Brian Nelson called the meeting to order with a statement that it's God's will for our church to be fruitful and therefore successful.
  - Rev. Dennis offered prayer.
  - The attendance sheet was passed around and those present signed in. The sheet will be attached to the approved minutes submitted for file.
  
- **Approval of Minutes**
  - Minutes of the March 8, 2011 meeting were not read since members of the committee had all received a copy prior to the meeting. The minutes were approved without amendment.
  
- **Pastoral Reports**
  - Rev. Dennis expressed his appreciation for everyone's leadership on their committee.
  - Rev. Kurt reported that he and Rev. Dennis will be attending the upcoming annual conference. This conference will be special because Rev. Dennis' son Andy will be ordained as an elder in the church and his second son, Daniel, will be commissioned. Rev. Kurt reported that the youth group will be taking their summer mission trip to Toledo, Ohio this year working on urban renewal. There will be a new 5<sup>th</sup> & 6<sup>th</sup> grade youth group formed and Dan Herron and Kim Vedder will be leading the group.
  - Lay Leader, Steve Klinger, said that personal testimonies were going to continue to be given during church services. Steve emphasized that personal testimonies are powerful and a useful tool to bring others to Christ.
  
- **Administrative Reports**
  - Membership/Attendance Committee – Dana Forester passed out updated attendance reports which were discussed comparing 2010 attendance levels to 2011 attendance trends. It was noted that the 9:45 service is growing. It could be that the time of the service is convenient for more people but it was suggested that it would be useful to know what draws people to that particular service so that it could possibly be duplicated in the other two services. Rev. Dennis stated that churches that care enough to count attendance generally grow and churches that don't count attendance don't grow.
  - Treasurer's Report – Bill Yeager passed out the most recent treasurer's report which was discussed. Income compared to the same time last year is flat but all the church's accounts payables are current.
  - Finance Committee – Brian Nelson reported that they are ready to move forward on the goal to pay off the church's mortgage of \$183,000 by the end of August 2012. Mortgage payments are about \$30,000 per year and with that debt retired that money could be used to make a bigger impact on the church and our community. There will be a fundraising effort announced to the congregation in the near future. This project will be a priority for the next year and a half

because it will have such a big impact on our church. Brian made a motion to begin a campaign to pay off the mortgage by the end of August 2012. The motion was seconded and passed unanimously.

- Pastor/Staff Relations – Greg Long was not able to attend but sent a message that the staff handbook is ready for review.
- Trustees – Dave Stinson reported that there are three major projects that the trustees are working on in the next few months. They are: seal coating and relining the parking lots, the courtyard improvements and the shelter house. There will be a church wide work day on May 21<sup>st</sup> to do landscaping work.
- Technology - Signe Nicholson was not able to be present but Tammy Payton reported that new software has been installed to allow remote access to the church's computers and networks.
- Wills & Memorials – No report
- Lay Leadership – Rev. Dennis reported that the committee strives to put the right people in the right job in the church. He feels they are doing a great job in accomplishing that goal.
- Lay Member to Annual Conference – David Sease reported that both he and Rob Probus will be attending the conference. He invited the congregation to send either Rob or him any message that they would like to have taken to the conference.
- Communications – Dana Forester reported that the pictorial directory is still being put together and it should be ready for printing the end of June or sometime in July.

#### ● **Ministry Reports**

- Evangelism – Steve Klinger reported that they are still looking for additional volunteers to go out in the community on Monday evenings to follow up on visitors who have attended church.
- Worship Committee – Jeff Lawson reported that his committee members have been very committed to enhancing the worship services. Upcoming special events will be the annual race service and a service on Memorial Day Sunday to recognize the veterans in our church.
- Adult Education – Tammy Payton said the goal of her committee is go offer more small groups meetings on Sunday mornings. Sandy Fanning has volunteered to lead a new class that will meet Sunday mornings for several weeks. Rev. Dennis and Tammy are leading a marriage group that will meet on a short term basis and Rev. Dennis is meeting monthly with business people in Indianapolis. Rev. Kurt is leading a young adult group in June. Tammy expressed her desire to see more leadership involved in small groups to show their support.
- Missions – Pam Tabor reported that their committee will support the Children's Ministry summer lunch program. Also the surveys that were completed earlier this year are being entered into a data base so that the information can be more useful. The committee is also interested in getting involved in the Burma refugee program. Grace Church in our community is already involved and Pam and Brian Nelson visited Grace Church to learn more about the program. The committee is looking for someone who is interested in being in charge of this program in our church.
- Health & Welfare – Cheryl Howard reported that the Relay for Life is June 11<sup>th</sup>; there will be a blood drive and health fair in conjunction with that. They are still meeting on Wednesday nights for a prayer and everyone is welcome to come. The monthly blood pressure checks will continue.
- Children's Education – Lydia Rychtarczyk reported on the summer lunch program. They will be delivering lunch one day a week to one of the mobile home communities in the area. Lydia also reported that the preschool graduation would be May 18<sup>th</sup> and that fall enrollment is going well. All the current teachers are planning to return in the fall.
- Prayer Committee – Becky Underwood said they are considering having the prayer team members wear name tags or some sort of identification so people would know who they are.
- UMW Women – No report
- UMM – No report

- Other New Business – None
- Unfinished Business – None
- Following a prayer by Rev. Kurt the meeting was adjourned by Chairperson Brian Nelson. The next meeting will be Tuesday, July 12, 2011 at 8:00 PM.