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Rev. Dennis Payton, Pastor
Rev. Kurt Freeman, Assoc. Pastor

Striving to honor God in all we do. Welcome – Worship – Disciple – Serve

Administrative Council Meeting Minutes March 8, 2011

- Welcome/Call to Order
 - Chairperson, Brian Nelson, called the meeting to order. Brian gave an opening statement calling for change in our church. The hope is that the congregation will develop a deeper relationship with Christ.
 - Rev. Kurt offered our opening prayer
 - The Attendance Sheet was passed around for those present to sign. The sheet will be attached to the approved minutes submitted for file.

- Approval of Minutes
 - Minutes of the January 18, 2011 minutes were not read since members of the committee received a copy prior to the meeting. The minutes were approved without amendment.

- Committee Reports
 - Senior Pastor – Rev. Dennis spoke about the three core purposes of evangelism, discipleship and ministry and how he was committed to them.
 - Associated Pastor – Rev. Kurt reported that he and Rev. Dennis will be attending the last Fruitful Congregation Training later in the week.
 - Evangelism/Outreach/Lay Leader – Steve Klinger said that the goal was to have more lay people involved in the services, perhaps to give witnesses.
 - SPRC – Dale Wilson reported the committee met in February and went over staff performance reviews. The staff handbook is under final review and hopefully will be ready for approval at the next council meeting.
 - Trustees – Dave Stinson reported that the church has received a monetary gift that was designated to be used to construct a shelter. The trustees have received several bids and are trying to determine the location that the shelter should be constructed. The goal is to have a shelter large enough to hold up to 100 people.
 - Technology – Signe Nicholson reported that the technology committee feels that it's their mission to enable others to use technology to make their missions possible. Their goal is to make technology in the church reliable and invisible.
 - Finance – Jeff Quyle reported that the finance committee had set three goals – 1) To pay off the church's mortgage by the end of 2012; 2) Set up a sinking fund for long term goals; and 3) Develop an entrepreneur fund.
 - Treasurer – Bill Yeager passed out the final Treasurer's report for 2010 and the report for the first two months of the current year. All accounts are current but the coffee fund is still running short. Income to date is a little less than this time last year but not by much. A new designated fund has been opened for the Tuesday Quilting Fund to purchase supplies.
 - Wills & Memorials – No report this month.

- Communications/Membership – Dana Forester passed out attendance reports for everyone to review. Dana reported that the church has a Twitter account in addition to the church’s website. Tammy has been doing a great job getting these two sites working and up to date. The updated contact book will be ready in about six weeks. A reminder was given that the monthly newsletter will be going “on-line” in two months and will only be mailed to people who have made a request for that service. A new pictorial directory will be completed this year.
- Lay Leadership – Rev. Dennis said that the goals this year were: 1) Recruit leaders dedicated to the core principals; 2) Train leaders for the core principals; and 3) Increase the percentage of people doing the work of the church. Generally 20% of the people do 80% of the work and the goal is to have 30% of the people doing 70% of the work.
- Lay Member Delegate to Annual Conference – David Sease reported that his committee came up with three goals: 1) They will want to give the congregation the opportunity to express any specific message that they want conveyed to the conference; 2) After the annual conference they will give a summary of what was accomplished; and 3) Follow up with a written report.

Chairperson Brian Nelson called on Steve Klinger to discuss the work the Evangelism Committee is doing and what they are doing to meet their goals. Steve discussed the Monday Evening Outreach Group, the Daytime Outreach Group, the Community Outreach and the Greeter Mission. The goals of the committee are: 1) More people for each of the ministry groups; 2) Have everyone see evangelism as a call from Christ; and 3) Have everyone prepared to lead someone to Christ. One other goal that would tie into these goals is to have a membership shepherding care program.

Jeff Lawson from the Worship Committee stated their goals are: 1) Grow third service by double by the end of 2012; and 2) Get the information about our church out more electronically. He also mentioned that they might try different types of services such as a western themed service or a homecoming service.

Tammy Payton from Adult Education stated the goals of their committee are: 1) Provide more small group opportunities during Sunday morning; 2) Begin five new small groups offered at different times other than Sunday morning; 3) Train adult education leaders in how to lead effective small groups; and 4) Have all church leadership join a small group.

Rev. Kurt representing the Youth said that the three goals of their group are: 1) Help another church start a youth group; 2) Develop curriculum from the sermons on Sundays; 3) Encourage youth to teach once a month; 4) develop a 3rd Saturday mission; and 5) Encourage youth to lead prayer on Sunday mornings.

Lydia Rychtarczyk from Children’s Education and Pre-School reported that as of now all the Sunday School Classes have teachers. The dates for vacation bible school are on the calendar and planning is starting. The preschool open house is coming up and the goal is to completely fill the class rooms. Lydia mentioned there is a need to update the playground. There is a summer lunch program in the planning stage. Goals for children ministry are: 1) Develop a waiting list of teachers; 2) Have class rooms age appropriate for the kids; 3) A sign in for families; and 4) Develop a children’s worship service.

Kim Webster spoke for Family Ministries. She said there is a need to identify exactly what family ministry encompasses and how it can support other existing ministries in the church without overlapping their missions.

Pam Taber spoke on behalf the Missions Committee listing their goals as: 1) Increase participation in missions by 50%; 2) Connect 100 people to missions; and 3) Measure people that are “touched” by missions. Pam also discussed the responses to the survey they conducted. There were 12 responses from people who are interested in learning more about missions.

Cheryl Howard from the Health and Welfare Committee reported that our church was contacted by the county to be used as an emergency shelter but because we don't have a generator we couldn't be considered a primary emergency shelter. Because our facility is fairly large our church is listed as second to be used in case of an emergency in this area.

Becky Underwood from the Prayer Committee reported that a prayer partner has been designated for each council member. The goals of her committee are: 1) Pray for each council member and the goals of their committee; 2) Educate the congregation on how to pray; and 3) Remind the congregation that there is someone available to pray with them on communion Sunday's either in the sanctuary or in the chapel.

- Other New Business – None
- Unfinished Business – None

The meeting was adjourned by Chairperson Brian Nelson. Next meeting will be Tuesday, May 10, 2011 at 8:00 PM.