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Rev. Dennis Payton, Pastor
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*Striving to honor God in all we do. Welcome –
Worship – Disciple – Serve*

Administrative Council Meeting Minutes
November 8, 2011

- **Welcome/Call to Order**
 - Chairperson Dale Wilson called the meeting to order. Because of a job transfer former Chairperson, Brian Nelson, had to resign his position. Dale has agreed to step in a fill the Chairperson position.
 - Becky Underwood opened the meeting with prayer.
 - The attendance sheet was passed around to be signed by those present.
- **Approval of Minutes**
 - Minutes of the September 13, 2011 meeting were approved with two clarifications that Bill Yeager requested.

The main purpose of this meeting is to review and adopt the Charge Conference documents. Rev. Dennis pointed out a couple of minor corrections that needed to be made to the documents and explained why those corrections needed to be made. The report will be presented to the Charge Conference next week. After a short discussion the Charge Conference report was adopted.

- **Pastoral Reports**

- Lay Leadership Committee - Steve Klinger reported that it is an exciting time in our church with all the changes taking place. The changes that have been made have been prayed over and made after much deliberation; changes are painful but they are necessary.

- **Administrative Reports**

- Pastor/Staff Relations - Steve Klinger spoke about the selection of new a traditional Choir Director for first worship service, Jennifer Burton and the new Assistant Pastor and Contemporary Music Director, Ben Bezy. There is still the position of Youth Director to be filled.
- Membership/Attendance Committee – Dana Forester passed out updated attendance reports. These were in a new format which Signe Nicholson explained. The report is being revised to more accurately compare past years' data with the current year. The data shows that 1st service attendance is down a little, 2nd service attendance is growing and 3rd service is staying about the same.
- Treasurer's Report – Bill Yeager reported that all church accounts are current. Pledges for 2012 currently are \$396,680 which are down a bit this year. Bill discussed trends in giving and how that affects our ability to pay bills if for some unlikely reason the church's income stopped.
- Finance Committee – Jeff Quyle reported that the Mortgage Payoff Campaign is off to a good start with \$43,269.15 being pledged so far. Jeff also reported that there is a balance of a little over \$45,000 in the long range maintenance fund. These funds are to be used in case a large unexpected maintenance issue comes up.
- Trustees – David Stinson reported that the new shelter is 99% complete and that all other maintenance around the church at this time is routine. There will be directional signs installed in the hallways soon.

- Technology – Signe Nicholson reported that they are ordering new a new media computer for worship.
- Wills & Memorials – No report
- Lay Membership to Annual Conference – David Sease had nothing to report.
- Communications Committee – Dana Forester reported that next year's calendar has been put together and that if there are any changes that you see need to be made, but sure to let her know.
- **Ministry Reports**
 - Evangelism/Outreach – Steve Klinger reported that daytime LRE group is still going out twice a month and would welcome new members. Steve also reported that the Grief Ministry Team is small in size but they are continuing to pray and send notes of support to those who are grieving. Monday evening LRE is continuing their ministry visiting recent church visitors and warm knocks; they would welcome help. Steve shared a story about a recent evangelism opportunity he had.
 - Worship Committee- Jeff Lawson said that his committee is working on the upcoming advent season and growth opportunities for the coming year. On the first Sunday of the New Year third service will start to transition from a traditional service to a more contemporary service. The committee recognizes that because of that change there will be people from third service who will still want to attend a more traditional worship service. In order to accommodate those people there is a proposal to move the start time of the first worship service from 8:15 AM to 8:30 AM with the hope that the change might make it more appealing to those who want to attend that traditional service. The Worship Committee wants to be sensitive to current third service attendees and not convey the message that they aren't important. After the discussion a motion was made and seconded to make that time change. The motion was voted on and passed.
 - Adult Education – Tammy Payton reported that a new six week study "Everything is Possible" by Rick Warren will begin after the holidays. It is the intent that this will be a small group study either in members' homes or being hosted at church. It is the plan to have these groups meet at different times and different days so that it will connect more people to one another. The sermons during this time will connect to the study.
 - UMYF – No Report
 - Children's Education – Lydia Rychtarczyk reported that the Preschool Christmas Program is coming up. The hot dog roast was well attended and plans have been made for Breakfast with Santa on December 17th and plans are being made for Breakfast with the Easter Bunny.
 - Missions – Pam Taber reported that their committee is very busy this time of year with Operation Christmas Child, Salvation Army Bell Ringing adopt a child with the Henderson Group and "Blanket Sunday" which will be November 27th. Pam was happy to report that they had asked for some volunteers to be on the Churches In Mission Board and seven people contacted them to express interest.
 - Health & Welfare Committee – Cheryl Howard reported that there will be a church sponsored blood drive in January. She also reported that she was not able to offer flu shots to the congregation this year because there was such a need for free flu shots in the community this year that Cheryl gave up the ones that would have been used for our church congregation.
 - Prayer Committee – Becky Underwood said their committee is seeing a lot of answered prayers. Also during this time of transition in our church they are praying for God's protection and guidance.
- Unfinished Business – None
- New Business - None

Rev. Dennis closed the meeting with prayer.