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Rev. Dennis Payton, Senior Pastor
Rev. Ben Bezy, Assistant Pastor

Striving to honor God in all we do. Welcome – Worship – Disciple – Serve

Administrative Council Meeting Minutes

October 8, 2013

1. Welcome/Call to Order

- a. Chairperson Spencer DePoy called the meeting to order.
- b. Rev. Dennis opened the meeting with prayer.
- c. Those in attendance were: Ben Bezy, Spencer DePoy, Cheryl Howard, Steve Klinger, Sue Klinger, Jeff Lawson, Signe Nicholson, Dennis Payton, Tammy Payton, Lydia Rychtarczyk, David Stinson, Claire Farrand, Bryan Vickery, Dale Wilson, Dana Forester, Becky Underwood, David Sease, Dave Burton and Bill Yeager.
- d. Administrative Council minutes from August 13, 2013 were approved.

2. Ministry Perspective

- a. Pastor Dennis's reported that the baptism of Abigail Weddle at Dave Sease's lake was a highlight. Eighteen students have gone through confirmation this year. Youth Sunday on September 29 was another highlight. Pastor Dennis shared his personal goals for 2013 including The Great Commission as well as a new youth center in the future.
- b. Pastor Ben reported about his devotional on Elisha, which he has been studying. God sometimes asks us to do something ridiculous, but by following God's leading, God will bring an amazing harvest. He is looking forward to the Christmas seasonal music. Ben and Rob Probus have begun two new monthly breakfast outreaches.
- c. Sue Klinger reported that she has sent cards to all members and constituents. She wants to focus on increasing spiritual depth in our congregation.

3. Administrative Reports

- a. Trustees - Dave Stinson reported that they are getting quotes for new projects in our church. They are looking at getting a new insurance quote and looking at securing the building especially for the Tomorrow's Promise Preschool.
- b. Staff Parish Relations – David Sease reported that Rob Probus was unanimously declared as a license to preach candidate by the SPR Committee.
- c. Lay Leadership - Pastor Dennis reported that many people don't want to commit to a 3 year period, but will commit to a short-term ministry group. For example, Derek & Brittney Sease will serve as Super Bowl Worship Chairpersons and Phil and Hillary Munzer will serve as Summer Worship Chair. As of September 1, 2013, Ben Bezy is recognized by the Indiana United Methodist Church as a pastor appointed to our church.

- d. Finance – Signe Nicholson presented her report from the Finance Committee. See the Finance Committee notes on page 5-6 for a complete overview. Details of the Finance Report is located under “New Business” – pages 3-4.
- e. Treasurer – Bill Yeager reported that we are current on all our accounts. We are paying only 7% and not 10% tithe towards our apportionments. We are negative in the general fund, but soon we should be doing better. Overall income is down 2%.
- f. Communications – Tammy presented that we are now publishing a new ad for our church in the Mooresville Times newspaper. Reports of the various social networking sites our church is using include: Facebook, Twitter, Pinterest.
- g. Technology – Dave Burton reported that we have a new file server that is being shipped which will be in this week. Hopefully the transition from the old file server to the new server will be a smooth one. In the workroom we have a new switch ordered which will help speed up our Internet access. We are exploring how to monitor our building. We may have to go with a third party such as ADT to help monitor the security. Dave Burton brought up a possible grant for a mobile app. Most of the people accessing our website are using iPhones and iPads. This will help us communicate with our church family. Dave would like to ask our congregation if they would use this app as a communication tool. The copier will be paid off in January. We may look at purchasing a risograph after the copier is paid off. AV budget and sound budget is combined into one line item. If the budget allows, we may establish a running fund to pay ahead for replacing computer hardware. We may want to offer skype as an alternative for meetings.
- h. Membership/Attendance – Dana Forester passed out a sheet showing weekly attendance for 2013.

4. Ministry and Missions Reports

- a. Worship Committee – Jeff Lawson encouraged Ad Council to all be sure and listen to MSG Cedric King. Jeff said that the September 29 youth service was so well received; people are wanting more of this. Decorating the church will be Friday, Nov. 29, beginning at 10:00 AM. The First Sunday in Advent is December 1. To kick off the Advent season, we will celebrate with a birthday cake for Jesus. There will be more of an Advent celebration on Sunday morning rather than on Friday, Nov. 29. This is to help communicate to our congregation the importance of Advent – “The Reason for the Season.”
- b. Prayer Committee - Becky Underwood reported that on Communion Sunday, someone will be in the Chapel for prayer time during the entire service for all three services. Communication will be shared with the congregation in the bulletin how to share prayer requests. It was requested that the Chapel have a monitor from the sanctuary so that people can hear the sermon.
- c. Mission Committee - Claire Farrand reported that the Henderson mission trip went well. There is a lot of mission opportunities with Churches in Mission (CIM) in October and November, including the CIM Banquet. October is our month to fill the food pantry for CIM. Stephen Ministry training began in September and will be finished at the end of January. Six are being trained. Holiday season is a busy time for missions.
- d. Children’s Education - Lydia Rychtarczyk reported that an opening was filled in Sunday School by Linda Bennington and her granddaughter, Destinee Landon.

They are exploring how to communicate Jesus for Advent. Fall Festival is coming up for Tomorrow's Promise Preschool (TPPS). December 3 at 6 PM is the Christmas program for TPPS. This is an amazing outreach and very well attended by families from TPPS.

- e. Family Ministries - Lydia Rychtarczyk reported that Trunk or Treat and Hotdog Roast planning are coming together. Breakfast with Santa is being planned.
- f. Youth Ministries - Bryan Vickery reported that Abby Weddle's baptism at David and Donna Sease was exceptional. Bryan would like to remind AD COUNCIL that the youth leadership is more than just "Bryan." There is about 39 youth being crammed in the youth room. The "Jesus is my Rock and Refuge" at Marengo Cave is coming in October. Bryan is exploring how to help the youth experience in new ways who God is. During the Silent Auction on October 20, there will be a minute video displayed which will describe the International youth mission trip.
- g. Adult Education – Tammy Payton reported that we currently have 23 small groups meeting with 10 spiritual growth events during 2013.
- h. Health & Welfare Ministries - Cheryl Howard reported that the Health Fair is November 10. There will be some screenings that may require advance sign-up (flu shots, cholesterol screening). There is an event "Religion and Health" on October 25 at Old Bethel UMC. Anyone that is available to attend, is encouraged to do so.
- i. Evangelism/Outreach – Steve Klinger reported that the visitation teams are still going out. Sue and Steve will be going to Milwaukee to visit the headquarters for "Soles for Jesus". They are now the point people for Indiana for "Soles for Jesus."
- j. United Methodist Women – Sue Klinger reported that the annual Rummage Sale raised approximately \$1,400 for missions.

5. New Business – 2014 Budget presented by Finance Committee Chair, Signe Nicholson

- a. Total asking for budget for 2014 is \$661,575. This figure was reached after much deliberation and discussion within the Finance Committee. One goal is to have the mortgage paid off so that more money can go towards financing missions and ministries.
 - i. Motion was made to approve \$661,575. Discussion was asked if the reduction in the SPRC budget was to not give increases in the staff. Claire Farrand asked that salaries be increased, especially for the young staff members. Pastor Dennis stated that the SPRC researched and believed that the staff is being paid comparably with other churches. Dale Wilson recommended that the budget be monitored closely because of the 6% increase from last year's total budget. Signe shared that the budget's biggest increase is due to the need to increase Trustee's budget, because the operating expense has risen.
 - ii. Motion was approved 100%.
- b. Signe presented the Investment Strategy for the \$100,000 CD monies that matured in early summer
 - i. Signe Nicholson presented that 25% of the money our church is investing is only getting .05% and we are paying 5% on our mortgage. It is recommended that we use \$23,000 immediately to pay off the mortgage balance. The remaining money would be invested in a 6-month fund with Indiana United Methodist

Loan & Savings Ministry fund and the Global United Methodist Ministries Fund. Fund rates were about 1% higher than bank rates. Highest rate was 60 months for 2.5%. There have been no defaults on the loan funds, but they are not insured by FDIC as the bank CDs are. During the next 6 months Finance will explore how we can better invest and be good stewards of the money we have.

- ii. The recommendation is to use \$23,000 to immediately pay off the mortgage balance while we wait for the capital fund drive to be completed. As funds come in from the fund drive they would replenish these cash reserves. It was recommended that \$77,000 be invested in a 6 month term with Indiana United Methodist Loan & Savings Ministry fund. Their current rate was .9% vs. CD rate of .05%.
- iii. Motion was made to approve the investment strategy. Motion was approved with a hand vote.

6. Meeting was adjourned. Next meeting will be Tuesday, February 11, 2014 @ 7 PM.

Present: Dale DePoy, Dave Stinson, Jean Ash, Dennis Payton, Sue Klinger, Bill Yeager, Signe Nicholson

Signe opened the meeting with devotions and Dennis led prayer.

Treasurer's report from Bill is the good news that the church is operating the closest to budget we've been in years. Upcoming significant expenditures requiring cash noted liability/building insurance \$10K and workman's comp \$3K, both budgeted.

Preschool payments but not many donations are starting to trickle in using the online payment option we added recently. Need to re-publicize the ability to give online.

Extensive review of 2014 budget requests. As submitted, the 2014 budget requests exceeded 2013 by almost \$84K, more than 13%. The total seemed unachievable to the finance committee. Each committee's request was examined individually to look for opportunities to cut. Dennis suggested 5-6% increase would be challenging but possible.

Dale moved and Sue seconded to recommend the following budget for 2014 to the Administrative Council:

Total budget of \$662,000, which is about a 6% increase over 2013. The following committee budgets to be approved as submitted, except as noted:

Children's Ministries	\$9310
Membership & Outreach	\$3400
Youth Ministries	\$5200
Worship	\$15425
Finance & Stewardship	\$5328
Trustees	\$102013 (\$5K reduction vs submitted)
Prayer	\$180
Communications	\$3500
Staff/Parish (SPRC)	\$377423 (\$10K reduction vs submitted)
Technology	\$26239 (\$5K reduction vs submitted)
UM Ministry	\$76400 (\$5K decr based on lower total)
Building Mortgage	\$0 (Capital drive to pay off \$23K balance)
Family Ministries	\$2550
Adult Education	\$4000
Missions	<u>\$30607</u>
Total	\$661575

In order to remove the building mortgage expense from the budget it will be necessary to finish the capital drive to pay off the balance. Current balance for the mortgage payoff is about \$23K. We believe this needs to be promoted immediately.

Extensive discussion concerning investment options for the \$100,000 CD monies that matured in early summer. The committee reviewed rate comparisons for bank CDs, the Indiana United Methodist Loan & Savings Ministry fund and the Global United Methodist Ministries Fund. Fund rates were about 1% higher than bank rates. Highest rate was 60 months for 2.5% Dave suggested we "invest" partly by paying off the mortgage at 5% and then pay ourselves back. The committee concurred that that was wise stewardship. The committee discussed potential risk vs. return. There have been no defaults on the loan funds, but they are not insured by FDIC as the bank CDs are.

Dave moved and Sue seconded to recommend the following investment of the \$100,000 CD that matured:

Use \$23,000 to immediately pay off the mortgage balance while we wait for the capital fund drive to be completed. As funds come in from the fund drive they would replenish these cash reserves.

Invest \$77,000 in a 6 month term with Indiana United Methodist Loan & Savings Ministry fund. Current rate was .9% vs CD rate of .05%.

During the next 6 months, the committee intends to develop an investment policy proposal for the Administrative Board to review to help us become better stewards of the church's financial resources.

The meeting adjourned with thankful prayer for God's guidance.