



Administrative Council Meeting Minutes

September 14, 2010

8:00pm to 9:00pm -- Room 113

- **Welcome / Call to Order**

- Call to Order -- The meeting was called to order at 8:05 pm by Chairperson Janie Lewis.
- The Prayer Team opened with prayer.
- Signature of Attendance Sheet -- Those present signed the attendance sheet which will be attached to the approved minutes submitted for file.

- **Special Business**

- Upon a motion by Rev. Dennis Payton and 2nd by Kim Webster, the Admin Council accepted the Vision 2010 Document.
- The Vision 2010 Document will be published on the website.

- **Approval of Minutes**

- Minutes from July 13, 2010. Upon a motion by Jeff Quyle with a 2nd by Steve Klinger Minutes were reviewed and approved with one amendment.

- **Reports**

- Membership – Dana Forester
 - Worship attendance history and membership status was distributed.
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- Treasurer – Bill Yeager
 - Distributed financials report. Noted that the general fund y-t-d income is down \$14,541.60 compared to prior year.
 - Y-t-d expenses are down also compared to prior year.
 - Net Increase in the General Fund for 2010 is \$7,968.50.
 - There is a designated fund for a Shelter House.
- Finance – Jeff Quyle
 - Finance committee to meet 9/21/10.
 - Finance committee will submit the 2011 Budget at the 11/9/10 Admin Council meeting.
 - Charge conference meeting 11/14/2010.
- Trustees – Gary Potter
 - Insurance company to revise policy
 - Suggestions are welcome for the 2011 Budget
 - Eventually will need a new roof
- Wills & Memorials
 - No report
- Communications – Lisa Jay (Given by Tammy Payton)
 - Distributed Website publishing Guidelines
 - Will work on the electronic newsletter at the next meeting
 - Sonburst going green
 - Wish for electronic sign.

- Pastor/Staff Relations – Greg Long (Given by Sue Klinger)
 - The Pastor Staff relations committee feels blessed to have a wonderful staff.
 - With the exception of 2 people, the staff salaries are frozen for the 2nd year in a row.
 - Committee approved the budget to submit to the Finance Committee
 - Increased Rob Probus' hours.
 - Lay/Staff handbook will be presented at the 11/14/10 meeting.

- Technology – Rob Probus
 - Acceptable use policy for church owned computers was given to Pastor/Parish and it was adopted.
 - New computer is in
 - Changing cell phone provider to one plan
 - Budget complete

- Adult Education – Tammy Payton
 - Set budget
 - Talked about setting goals & objectives and next steps
 - Going to training – assimilation & discipling sp?
 - Networking with other United Methodist Churches

- Children's Education – Lydia Rychtarczyk
 - New curriculum – back to Cokesbury, going well
 - Sunday School kickoff was inside – Wonderful (more controlled)
 - Had a tent at Old Settler's and a float in the parade

- Preschool Oversight – Lydia Rychtarczyk
 - 105 enrolled – LY 123 – peak 150
 - 7 classes
 - Younger classes filling up
 - 10/15/2010 pre-school Fall Festival

- UMYF – Matt Houpert
 - Fall Retreat 25 kids to Michigan – Clark Lake

- Family Ministries – Kim Webster
 - Great Opportunities to connect all families and all ages
 - Prayers requested for Kim to get support from 4 to 6 people for Family Ministries
 - Movie nights
 - Mom's connection going well – "Life on Planet Mom"

- Missions – Pam Taber and Claire Farrand
 - Developing a brochure describing the various missions
 - Putting together a calendar for the next quarter
 - Will go to new member classes to talk about missions
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- Evangelism/Outreach – Steve Klinger

- 2 groups – Monday LRE and daytime group visits with shut-ins
 - Fruitful congregations
 - Carnival workers dinner another success – 40 workers served – they sent a thank you card and \$100 for our youth group
- Worship Committee – Erin & Rob Probus
 - Completed grandparents Day
 - Combined Service will be January 16, 2011
 - 9/26/10 – Concert & Italian Dinner for a Choir Fundraiser
 - Budget submitted
- Health & Welfare – Cheryl Howard (not present)
 - Cole Quyle did an awesome job on the Blood Drive
- Prayer Committee – Bonnie Beebe
 - No report.
- Lay Leadership – Dennis Payton
 - Have report by 11/14/2010 – new committee chairs and members
- Lay Leader – Steve Klinger
 - Healing Power of Jesus – November 6 & 7
- Pastor – Kurt Freeman
 - Youth going well
 - Met with youth pastors at cluster Churches
 - Great group of youth
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- Pastor – Dennis Payton
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- Lay Member to Annual Conf – Mike Patterson
 - Not present, no report.
- Lay Member to Annual Conf – Don Adams
 - Not present, no report.
- United Methodist Women – Mary Craig
 - Not present, no report.
- United Methodist Men – John Crawford
 - Not present, no report.
- **Unfinished Business**
 - None.
- **Other New Business**
 - Auction 9/26/10
- **Adjournment**
 - The meeting was adjourned at 9:11pm by Chairperson Janie Lewis and closed in prayer by Steve Klinger.
 - Next meeting : Tuesday November 16th @ 8:00 p.m. in the Parlor.