

The Policy and Procedures Committee moves the Church adopt the following amendments to the Church By-Laws, in accordance with Article VI, Section 6, to be voted on at the next regular business meeting.

ADD to Article VI – GENERAL REGULATIONS

Section 9: **Wedding Policy** – The document entitled “Wedding Policy” is hereby incorporated by reference as a portion of the By-Laws and is to be published in the Policy and Procedures Manual and as such may be updated by the Church in a regular business meeting by a simple majority vote.

Section 10: **Policy and Procedures Manual** – The “Policy and Procedures Manual” will be maintained in four copies as follows: Pastor, Associate Pastor, Chairman of Deacons and Secretary. The Secretary copy of the Policy and Procedure Manual will be considered the ‘official’ copy for the church. This Manual will contain all the accumulated decisions of the Church as well as any future decisions, modifications, changes or enhancements deemed necessary to further the efficient functioning of the Church. Subsequent changes to documents contained in the Manual may be made by the Church in a regular business meeting by a simple majority vote, except the **Church Constitution, Church By-Laws, Doctrinal Statement and Articles of Agreement (revised 1975)**. The Secretary copy of the Policy and Procedure Manual will be present at all regular business meetings in the event that a question on Policy or Procedure arises during a business meeting.

Introduced in business meeting 04/12/2015