



FFBC Business Meeting

Special Business Meeting Minutes

Wednesday, September 6, 2017 - 7:00pm

Submitted by: Church Clerk – Elise McElwain

I. Pastor Dustin Vorhis called the meeting to order

II. Recommendation by Pastor Dustin for a new custodial service to take over cleaning the church.

1. Becky and Alvie are moving to South Carolina.
2. Richard has resigned cleaning duties.
3. Proposed company is Jan-Pro, a professional cleaning service.
4. Proposal is for 12 month contract at \$648 per month, 1 day a week.
5. Company is fully insured and bonded and comes very highly recommended.
6. Company had references and one happened to be a "Parks," a relative of the Parks and Vorhis families. She highly recommended the company.
7. Weekly cleaning in main areas and quarterly mop and clean in fellowship hall and other select areas.

III. Questions and Discussion on Recommendation

1. Lavon Butler – Will the company come and clean after special events such as weddings?
 - Answer - No. Members will have to clean up after special events.
2. Gary Keener – If someone in the church is willing to clean would they also have to be licensed, bonded and insured?
 - Answer – No, not necessarily.
3. Gary Keener – Would the church be willing to hire someone within the church?
 - Answer – Maybe in the future, but Dustin wants to try this service for a year first and see how it goes.
4. Danella Kastner – Will someone be at church while the company is cleaning?
 - Answer – Not necessarily, but all offices with sensitive information will be locked.
5. Linda Vorhis – The company is bonded and insured to protect *US* in case of a lawsuit or disagreement.
6. General discussion about the scope of the proposed cleaning services – mention by Tammy Vorhis that services are offered on an a’la cart basis. We could add on anything we want but we will pay for each additional service.
7. Ron Kastner – Will the company have a key to the church?
 - Answer – Yes, they will have a key and passcode, but we will be able to track when they come and go. They will come and clean each week sometime between Thursday and Saturday. Pastor Dustin understands that it may be a team of people coming to clean, not necessarily the same individual each time.

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IV. Motion to hire Jan-Pro for a 12 month contract at \$648 per month, weekly cleaning service.

1. Motion by Steve Mikesell
2. 2nd by Ron Butler
 - In Favor = 16
 - Opposed=1
3. Motion passed

V. Motion to dismiss the meeting by Ron Kastner

1. Second by Steve Mikesell

VI. Meeting adjourned

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