



FFBC Business Meeting

Special Business Meeting Minutes

Wednesday, May 3, 2017 - 7:00pm

Submitted by: Church Clerk – Elise McElwain

- I. Pastor Dustin Vorhis called the meeting to order**

- II. Church Clerk Elise McElwain read meeting minutes from the last Business Meeting**
 1. Motion to accept meeting minutes by Chad Vorhis
 2. Second by Shirley Denning
 3. Motion passed with all in favor

- III. Recommendations**
 - 1. Creation of the position of Administration Manager, effective May 8, 2017 (see attached)**
 - Motion by Fred Norris
 - 2nd by Mike Fister
 - Motion passed with all in favor
 - 2. Increasing Furniture Budget from \$10,000 to \$25,000 (see attached)**
 - Motion by Joyce Norris
 - 2nd by Mike Fister
 - Motion passed with all in favor
 - 3. Adoption of missions assistance policy, college tuition policy and benevolence fund policy (see attached)**
 - Motion by Fred Norris
 - 2nd by Delores Brooks
 - Motion passed with all in favor

- IV. Motion to dismiss the meeting by Brenda Mitchell**
 1. Second by Tammy Vorhis

- V. Meeting adjourned**

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Recommendations: 4/26/17

- 1. Recommend the creation of the position of Administration Manager,** and that Courtney Daniels be appointed by the church to that position effective May 8, 2017. Monthly salary will be based on the expectation of a 15 hour work week with a starting hourly wage of \$12.
- 2. Recommend increasing the furniture budget from \$10,000 to \$25,000 for 2017.** This amount was arrived at in light of anticipated expenses to fully furnish new addition and make minor, cosmetic improvements to the existing building. (General fund is just under \$70,000 at present).
- 3. Recommend the adoption of a mission's assistance policy** (attached) that establishes guidelines for pastors, deacons and finance committee in responding to requests for assistance.
- 4. Recommend the adoption of a college tuition assistance policy** for the same reason stated above. The policy is only applicable for active members whose stated objective is to go into full time ministry or missionary work upon completing their degree requirements.
- 5. Recommend the adoption of a benevolence fund policy** (attached) which will be used by the deacons to help determine who the church can help, with what, and to what extent.

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FARMERSVILLE FIRST BAPTIST CHURCH BENEVOLENCE FUND POLICY

In accordance with the Bible's clear mandate that Christians and churches are to be generous agents of God's love to the world, Farmersville First Baptist Church (FFBC) has established a Benevolence Fund for the purpose of providing short-term financial assistance. As we have opportunity, we will endeavor to do good to all men, especially to those who are of the household of faith (Galatians 6:10; Romans 12:10-13). This fund is designed to assist with financial needs up to the amount of \$300.00 in a single year for non-church members and \$500.00 in a single year for church members. Consideration will be given to the use of one's personal resources, including family assistance (such as parents, children, relatives, etc.) as well as the local community network (such as other church's, charitable organizations, etc.). Approved funds will be made payable to the provider of the service/item. **NO MONEY WILL BE GIVEN DIRECTLY TO THE REQUESTOR.**

Eligibility Requirements

As responsible stewards, we recognize that rules governing the distribution of God's money must be established. As such, the following guidelines will be followed, with the understanding that the church reserves the right to amend this policy as it deems necessary:

1. Wise stewardship dictates that assistance be extended when unexpected and serious circumstances develop, creating a hardship in which the health, safety or welfare of one or more members of the household is directly affected. Typically, these hardships are the result of a job loss, an accident, illness or death in the immediate family.

Examples of eligible expenses may include, but are not limited to:

- Monthly bills – Rent/Mortgage, Utilities, etc.
- Medical bills not covered by insurance for necessary treatment
- Relocation to another residence because of fire, flood, or domestic violence

Examples of expenses that are typically NOT eligible include, but are not limited to:

- Attorney fees/lawyer expenses
- Reimbursement for unpaid sick time
- Tuition expenses
- Income/Property taxes
- Bail Money
- Credit card debt
- Narcotic drugs
- Non-necessities (cell phone, cable TV, internet, etc.)
- Car Bills (payments, insurance, unnecessary repairs)
- Repayment of loans to family/friends
- Home repairs
- Relocation to another residence (unless it is a result of a fire, flood, domestic violence or other catastrophic event)

2. Individuals must demonstrate a desire and willingness to take action to improve their financial situation. Meaning, if the requestor is unable to demonstrate the ability to cover the expense(s) in the future, the request may be denied. (2 Thessalonians 3:10)

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3. Our primary objective is to minister to the spiritual needs of those we encounter (Matthew 16:26). As such, all requestor's must attend a church service and have a face-to-face conversation with church leadership to facilitate the decision as to whether financial assistance will be provided, and to offer the opportunity to discuss spiritual matters.

NOTE: The only exception to the above rule will be for those who are physically unable to fulfill this request.

FARMERSVILLE FIRST BAPTIST CHURCH BENEVOLENCE FUND PROCESS

The following process has been developed to ensure we are serving you in the best manner and being good stewards of God's resources.

NOTE: Information provided will only be disclosed to those involved in making the determination as to whether we are able to assist you.

How do I request assistance?

1. Complete and sign the below application.
2. Mail or deliver the completed/signed application along with any other pertinent documentation (such as your lease or mortgage agreement, billing statements, or other documents relating to your financial request) to Farmersville First Baptist Church.
3. All requestor's must attend a church service and have a face-to-face conversation with church leadership to facilitate the decision as to whether assistance will be provided.

Weekly Service Times

Sunday Morning	
Sunday School	10:00 a.m.
Worship Service	11:00 a.m.
Sunday Evening	
Bible Study	6:00 p.m.
Wednesday Evening	
Bible Study	7:00 p.m.

Please contact the church in advance to inform us of which service you will be attending; this will enable us to ensure the appropriate individuals are available for the face-to-face conversation.

NOTE: Please know that your request can take 2-3 days to evaluate and process.

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FARMERSVILLE FIRST BAPTIST CHURCH BENEVOLENCE FUND APPLICATION

Personal Information

Name _____ Today's Date _____
 Spouse _____ Years Married _____
 Address _____ City _____
 State _____ Zip _____ E-mail _____
 Phone # home _____ work _____ cell _____

List everyone currently living in your home beside yourself:

Name _____ Age _____ Relationship _____
 Name _____ Age _____ Relationship _____
 Name _____ Age _____ Relationship _____
 Name _____ Age _____ Relationship _____
 Name _____ Age _____ Relationship _____

How long have you lived at your current address? _____

How long at your previous address? _____

Employment Information

Current employer _____

How long have you worked there? _____ From ____/____/____

Previous employer _____

How long did you work there? _____ From ____/____/____ To ____/____/____

If you are currently unable to work, state why. _____

Church Membership Information

Are you a member of a church? ___ Yes ___ No

If yes, what church? _____

If no, do you attend church regularly? ___ Yes ___ No

If yes, what church? _____

List individuals who know you at Farmersville First Baptist Church (for reference purposes):

Pastor _____ Length of relationship _____

Deacon _____ Length of relationship _____

Ministry Leader _____ Length of relationship _____

Other _____ Length of relationship _____

Financial Information

What caused your current financial shortcoming?

What steps have you taken to resolve the situation?

List individuals you have contacted and asked for financial assistance:

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Family Member _____ Relationship _____
 Their response _____ Phone # (____) _____
 Friend(s) _____
 Their response _____ Phone # (____) _____
 Agencies/Other _____
 Their response _____
 Have you received financial assistance from Farmersville First Baptist Church before? ___ Yes ___ No
 If yes, what amount were you given? _____
 How much money are you requesting? _____
 For what purpose will this money be used? _____

Household Expenses & Income Information

EXPENSES	\$ PER MONTH	INCOME	\$ PER MONTH
Rent/Mortgage		Yourself (after taxes)	
Electric		Others in household (after taxes)	
Gas (home)		Child Support	
Water		Unemployment Compensation	
Car Payment		Social Security	
Car Insurance		Supplemental Security Income	
Gas (auto)		Supplemental Security Disability Income	
Groceries		Supplemental Disability Income	
Phone (home)		Food Stamps	
Cell Phone		Family/Friends Support	
Internet		Other:	
Cable TV			
Child Care			
Child Support			
Alimony			
Utilities			
Loan Payments			
Medical Bills			
Entertainment			
Clothing			
Rentals (i.e. equip/furniture)			
Offering/Tithe			
Other:			
TOTAL =		TOTAL =	

By signing below, I certify that the statements made above and on any other documents are true and complete to the best of my knowledge. I give permission to FFBC to make inquiries as needed to determine if they are able to assist me.

Signed _____ Date _____

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Missions Assistance Policy (M.A.P.)

In accordance with the vision and mission of Farmersville FBC, the church may provide financial assistance upon request to active members up to \$1000 per calendar year and non-members \$500 per calendar year at the discretion of the pastors, deacons, and finance committee.

In order to receive funds:

- Individuals must make themselves available for an interview that will be conducted by a representative pastor, deacon, and member of the finance committee.
- The church or organization sponsoring the trip must align doctrinally with Farmersville FBC.
- The trip must be evangelistic in nature with the primary purpose of sharing the gospel. (Mission trips are not to be confused with sight-seeing tours, school assignments, or service projects only).
- The applicant must give evidence during the interview process that their personal motive for participating in the trip is to fulfill the Great Commission, (Matt. 28:18-20), and that it is their intention to proactively engage people for the purpose of presenting the gospel.
- The candidate must be willing to report back to the congregation upon completion of the trip.
- In the event of a Farmersville FBC sponsored trip, wherein members are encouraged to participate, individual amounts will be determined by the pastors, deacons, and finance committee based on number of participants and or requests for assistance received.
- The church reserves the right to deny requests which are determined to not be compliant with the qualifications above and or alter amounts of assistance offered in special circumstances.

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