

Greeters Instructions

A Ministry of Welcome at Faith Lutheran Church

Thank you for serving in this most important ministry. You are a VIP at our worship service because **you make our members feel welcome and offer the visitors to our church their first impression of our ministry.**

Your job is very important.

You are to make every person who approaches the doors of our church feel welcome. You are Faith Lutheran Church's official host.

Here are some hints to make your ministry a positive one for both you and those who come here to worship:

1. Be in front of the church **at least 20 minutes before each worship service.** You never get a second chance to make a good first impression.
2. Greet everybody. (i.e. "Hello. Welcome to Faith Lutheran Church") Find out people's names and use them as much as possible.
3. Invite visitors to sign our guest book in the entryway. Show them where and how to have a name tag made. Show them where the refreshments are. Be very low-key at this.
4. Be prepared to answer questions about the church. Know where the rest rooms are, where the Nursery is (our director's name is Miss Kimberli), where to get water, where the Sunday School classes meet, where the Cry Room is located and so on. If you don't know the answer, tell guest that you will find out and ask an usher or the pastor or whoever you think might know.
5. Position yourself near outside to thank people when they leave. (i.e. "Thanks for coming. I hope to see you again.")
6. **Try as much as possible to get visitors introduced to members of the congregation and to other visitors.** Show them where the refreshments are and invite them to stay after worship. Invite them to worship with us again soon.
7. **Try not to let anyone stand around by themselves or with only the group they came with.**
8. **Enjoy yourself. Your enthusiasm is contagious!**
9. **Questions?** Contact the church staff at 909 599-3978 or flc@faithsd.net.

