

Faith Christian Academy
2017-2018
Enrollment Checklist

The following forms must be complete and submitted to the school office in order for your student to be enrolled at FCA. We are not able to guarantee space until your student has been officially accepted (in the event of new applicants) and all forms and documentation have been completed. **A Complete Application has all boxes on this Checklist marked.**

Student Name: _____ **DOB:** ____/____/_____

NEW APPLICANT /ENROLLMENT	RETURNING STUDENTS
<p>The following forms and documentation must be submitted complete together with the enrollment fee before scheduling an admission interview.</p> <ul style="list-style-type: none"> <input type="checkbox"/> School Information, Philosophy of Education & Statement of Faith Form <input type="checkbox"/> Student Application <input type="checkbox"/> Prior Education Experience and Background Information Form <input type="checkbox"/> Specific Educational Learning Form <input type="checkbox"/> Student Health History <input type="checkbox"/> Medical Health Form <input type="checkbox"/> Cumulative Record Release <input type="checkbox"/> Financial and Regulation Information Sheet (no signature required - Parent will keep) <input type="checkbox"/> Parent / Guardian Agreement Form <input type="checkbox"/> Tuition Contract <input type="checkbox"/> General Medication Release Form <input type="checkbox"/> Emergency, Information & Immunization Record Card <input type="checkbox"/> Private School Affidavit (Get from FCA) <input type="checkbox"/> Copy of Birth Certificate & Immunizations <input type="checkbox"/> Report Card/Grades – Current Year <input type="checkbox"/> Enrollment Fee - <u>NONREFUNDABLE</u> <p style="text-align: right;"> Before June 16, 2017 \$200 After June 16, 2017 \$300 </p>	<p>The following forms must be submitted and complete together with the enrollment fee before your child is re-enrolled.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Student Application <input type="checkbox"/> Student Health History <input type="checkbox"/> Emergency, Information& Immunization Record Card updated <input type="checkbox"/> Immunization records or Immunization Exemption Form updated <input type="checkbox"/> Tuition Contract <input type="checkbox"/> General Medication Release Form <input type="checkbox"/> Handbook Acceptance Page <input type="checkbox"/> Enrollment Fee - <u>NONREFUNDABLE</u> <p style="text-align: right;"> Before April 7, 2017 \$75 After April 7, 2017 \$100 After May 5, 2017 \$175 After May 26, 2017 \$300 </p>
<u>Enrollment packet must be completed and turned in with fee.</u>	
<p>The following will be completed during the Admission Interview.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Handbook Acceptance Page (Given with the FCA Handbook when packet is returned) <input type="checkbox"/> Signed Admission Interview (Appointment is set after this packet has been reviewed) <input type="checkbox"/> Uniforms purchased 	<p style="text-align: center;">HOME SCHOOL APPLICANTS (Additional item)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Home School Family Information