

Erastus Christian Church

Part-Time Youth Director

Requirements:

- **Spirituality-** You should not only see yourself as a spiritual mentor for youth, but as a living example for what a Christian life should be. You will always be expected to demonstrate the highest level of integrity at all times, whether on the clock as an employee or not.
- **Education-** Preferred applicants will have at least a 4-year degree or equivalent experience in ministry and youth.
- **Transportation-** You should have access to some form of transportation.
- **Doctrine-** Christian Church/Church of Christ (see “What We Believe”)
- **Attendance-** In order to foster growing relationships with the youth, we ask that you transfer your membership and regularly attend worship services at Erastus Christian Church.
- **Background-** You must agree to a background check and submit a driving record prior to hiring.
- **Nepotism-** You should not be related to any other paid employee of the church.

Job Objective:

- The objective is to serve, lead, teach, mentor, and motivate the youth at Erastus Christian Church in their walk with God. We encourage you to follow the words of Paul when he said to Titus... *“In everything set them an example by doing what is good. In your teaching show integrity, seriousness, and soundness of speech that cannot be condemned.”* –Titus 2:7-8
- We acknowledge that developing personal, Christ-centered relationships with the youth of Erastus Christian Church is critical to the role of an effective youth minister. While we do not want to discourage any personal relationships, it is also critical to understand that there is a fine line between being a “buddy” and serving as a spiritual mentor. It will be expected that you will spend the majority of your time developing spiritual mentor type relationships.

Organization:

- The youth director will work under and be directly accountable to Education Committee and the church board as well.
- Please remember that you are representing both God and Erastus Christian Church at all times.

Erastus Christian Church

Part-Time Youth Director

Weekly Responsibilities:

- Direct Wednesday night youth group and/or Sunday night activities.
- The Senior Minister is available for consultations.
- Organize, prepare, and execute both formal and informal activities that are designed to help our youth grow spiritually.
- Help with further promotion of upcoming activities through the production and sending of mail-outs and other materials, as well as making specific phone calls as needed.
- Counsel youth as situations present themselves.

Additional Responsibilities:

- You will be given liberty towards brainstorming and developing your own ideas with regard to the youth ministry at Erastus Christian Church under the direction of the Education Committee and the Senior Minister.
- All ideas and activities must be approved by the Education Committee and the church board four weeks prior to the proposed activity.
- **Language-** You will have the responsibility of speaking to our students, parents, church members, staff, and everyone you come in contact with in the utmost respect and reverence as a Christian. Colossians 4:6 says, “*Let your conversation be always full of grace, seasoned with salt...*”- we expect you to be the example when it comes to the way you converse with our students.
- **Dress-** You should be appropriately dressed whether in the office or outside of the church building. The way you dress sends a message and we want that message to be honorable to Jesus Christ.
- **Relationships-** While you are expected to form deep relationships with the youth, it is important that you recognize the role to which you have been called and conduct yourself in such a way as to accomplish the relationship of a spiritual mentor rather than a peer. Thus, you may under no circumstances become involved in a dating relationship with any youth group member. It is recommended that you never give rides to members of the opposite sex and avoid activities or circumstances that would place them in a one on one setting with members of the opposite sex. It is important that you conduct yourself in such a way as to constantly bring honor to God as well as to never call into question your integrity or motivation.

Erastus Christian Church

Part-Time Youth Director

- Participate in the planning of activities for all age groups through the Education Committee.

Long Term Responsibilities:

- Aid in planning and preparation of annual activities through the Education Committee.
- Responsibilities may be added or changed to fit your giftedness and particular passions, as well as to meet unforeseen needs within the youth ministry.

Compensation:

- A one year contract beginning July 1, 2018 and ending June 30, 2019. The compensation package would include:
 - \$250.00/week
 - Ministry expenses will also be compensated to be used for activities which further the youth ministry with Erastus Christian Church, pending the approval of the Education Committee.
 - The part-time Youth Director will receive a W-2. Erastus Christian Church does not withhold taxes and you will be responsible for any and all individual taxes.

Time Expected:

- Attendance in the monthly Education Committee meeting and the monthly board meeting is required. Sunday and Wednesday nights are considered work days, and may be taken off only with previous permission. In regard to office hours, a premium is placed on time spent with the youth. We would rather have you interacting with the youth than sitting in an office. Communicate your schedule to the Education Committee.

****Please note that this by no means is a comprehensive document. The responsibilities of the part-time Youth Director are not limited to those outlined here. This serves only to provide a brief example of the philosophies and expectations.**

- I have read and understand the responsibilities of the Erastus Christian Church part-time Youth Director.

Erastus Christian Church

Part-Time Youth Director

I have read and agree with the “What We Believe” doctrine statement.

My signature will acknowledge that I have read and understand the above job description. Further, I understand that this job description provides position essentials and the general duties, responsibilities, and specifications of the position; that it may be changed at any time to meet the needs of Erastus Christian Church; and, that it in no way constitutes an employment contract or otherwise alters my “employment at will” relationship with Erastus Christian Church.

Signature

Date