

# Honduras Mission Trip Summer 2014

## Individual Fund Raising Notes

### 1. Individual Travel Expenses:

- a. The total cost of the trip is \$1,450.00. This covers all airfare, hotels, meals, car rentals and every other necessary expense for each individual.
- b. In the evenings, the lodge sells cokes, ice cream, etc. to supplement the food and drinks served at a cost of \$1.00 each which can be paid in American currency.
- c. There is a gift shop at the mission that takes American currency, checks, credit cards, etc. Merchandise prices vary widely for ML clothes, leather goods, coffee, etc. There is a charge of \$15.00 for horseback riding.
- d. We ask that everyone contribute a modest amount of cash to a group collection tip the cooks and workers at the lodge.
- e. An initial deposit of \$250.00 is required by March 1 to secure your space on the trip. This deposit will be used to secure your plane ticket, so it is not refundable after that date. If you do not get your deposit in by that time, but later want to go with us, you will be responsible for any incremental cost for a late airline reservation.
- f. The remaining funds need to be turned in as follows:
  - i. An additional \$250 by April 1.
  - ii. An additional \$250 by May 1.
  - iii. The final \$700.00 by June 1.
- g. You are expected to raise your travel money on your own. We strongly encourage you to get started on this process early. We cannot take you with us if you cannot raise the cost of the trip.
- h. Any funds you raise above your \$1,450.00 will first go to help your teammates who may be struggling to meet their goals, then added to the Team Mission Funds described below.
- i. We have prepared a sample fund-raising letter for your use. We can provide an electronic copy of the letter upon request. Remember, a hard copy letter, hand addressed and hand signed will go a lot further towards getting people to contribute than an e-mail or telephone call.
- j. Most people that have trouble raising money fail to ask enough people. Most people will contribute to a good cause if asked directly. Please start this process early and be diligent about asking as many people as you can think of.

### 2. Important Things to Keep in Mind:

- a. Contribution checks for your individual expenses can be made out to Grace Crossing, a Community Church of Christ. The checks should clearly indicate that they are for the Honduras mission trip. **It is best if people give their checks to you and you turn them in directly to be sure we credit them properly. We will have a couple of designated funds coordinators who will be making sure that funds get credited properly. We'll let you know who those folks are. Please try to turn all travel money in to our coordinators.**
- b. If your contributors' employers have a matching gifts program, encourage them to apply for contributions from their employers also.
- c. Some employers are not able or comfortable contributing directly to a church organization. If this is the case, they can contribute to "Mission Lazarus". Mission Lazarus, Inc. is a not-for-profit corporation that is not affiliated with any specific church. All funds contributed to Mission Lazarus go directly back into the mission fund and will be counted towards your individual travel expenses if you need it.
- d. All contributions to Grace Crossing or Mission Lazarus are tax deductible. We will issue receipts at year-end. This applies to items donated for the auction as well.
- e. Encourage everyone you talk to about contributing to check out this website: [www.missionlazarus.org](http://www.missionlazarus.org)