

Fees

Checks should be delivered to the Parish Office before the date of the service. The clergy person does not receive a personal fee for the service—instead a donation is invited to the Rector's Discretionary Fund.

Check Payable to:

Christ Church	\$200	Flowers (cost may vary)
	\$400	Parish Hall Rental Fee
	\$250	Organist's Fee
	\$150	Setup/Tear Down

Donation to Rector's Discretionary Fund

TOTAL

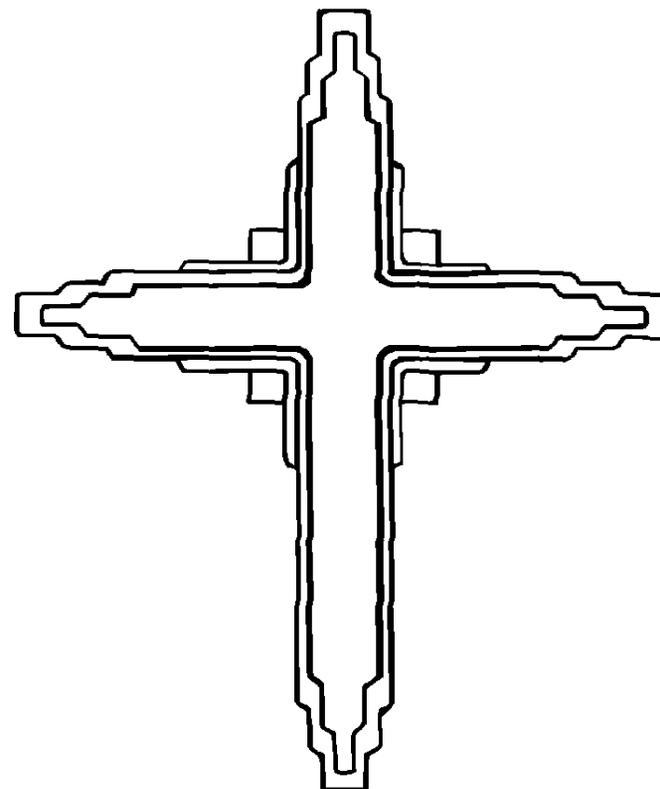
Contacts

Administrator	Shelley Goodale	admin@ccpvw.org
Rector	The Reverend Beth Phillips	rector@ccpvw.org
Music Director	Duane Soubirous	duane@ccpvw.org
Flower Coordinator	Ellie Gardner	(650) 424-4279

Parish Office

815 Portola Road
Portola Valley, California 94028-7206
Tel. (650) 851-0224, FAX (650) 851-0229

Funerals at Christ Church



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The liturgy for the dead is an Easter liturgy. It finds all its meaning in the resurrection. Because Jesus was raised from the dead, we, too, shall be raised.

The liturgy, therefore, is characterized by joy, in the certainty that "neither death, nor life, nor angels, nor principalities, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord."

This joy, however, does not make human grief unchristian. The very love we have for each other in Christ brings deep sorrow when we are parted by death. Jesus himself wept at the grave of his friend. So, while we rejoice that one we love has entered into the nearer presence of our Lord, we sorrow in sympathy with those who mourn.

Book of Common Prayer, p. 507

Scheduling a Service

Funerals and Memorial Services may be scheduled by contacting the Parish Administrator, who can confirm the availability of the church and clergy. They are not offered on Sundays.

Liturgy

The order of the service will be according to the *Book of Common Prayer*. Two rites are available, featuring either traditional or contemporary language. The liturgy is similar whether or not remains (an urn or coffin) are present. The family is invited to select readings appropriate to the occasion from the suggestions provided.

The Eucharist (Holy Communion) may be celebrated as part of the service—this is particularly appropriate when the congregation at the service includes a large number of church members.

The clergyman officiating the service will present a short homily. It is appropriate, but not necessary, for a family member or friend to deliver a brief eulogy, however extended remembrances should be reserved for a reception following the service.

A complimentary order of service will be prepared. A photograph of the departed may be included on the cover provided it is emailed to the Parish Office in advance.

Music

The Director of Music Ministry or his appointed substitute may be engaged to provide music at the service. Hymns are ordinarily selected from the hymnals in the church—*The Hymnal 1982* and *Lift Every Voice and Sing II* (suggestions are provided). Other hymns may be selected with the approval of the clergyman, **however** additional copyright fees are generally due and are the responsibility of the family.

Organ music is chosen in consultation with the organist. The participation of other musicians (singers, instrumentalists), whether family/friends or professionals, must be negotiated (at an additional fee) with the Director of Music.

Flowers

If flowers are desired for the service, the church will provide them for a fee—please contact the Flower Coordinator.

Columbarium

Niches for cremated remains are available for purchase—please contact the Churchyard Trustee for details. If a niche is reserved, the interment may directly follow the service.

Reception

The Parish Hall (with associated patio areas) is available for a fee for post-service receptions by arrangement with the Parish Administrator, who can provide recommendations of local caterers. Beer and wine may be served (no hard liquor) **provided** non-alcoholic beverages are presented in equal measure.

The family is responsible for providing all glassware, flatware, and linens, and clearing them away afterwards. The church cleaners will clear away furniture and remove any garbage.