

CCPVW Minutes – Annual Meeting 2018
Christ Church Portola Valley & Woodside, Sunday January 28 2018
Submitted by Lisa Hill, Clerk

Call To Order and Invocation

The Rector, Rev. Beth Phillips, opened the meeting. The meeting was held in Christ Church Parish Hall at 815 Portola Road, Portola Valley. She led the attendees in prayer. With over 75 parishioners present and several children, there were enough present for a quorum.

(Ruth Ann Wrucke led the breakfast catering, assisted by her son Bob Wrucke, pancake maker Trask Leonard and cook Peggy McCulloch.)

Review and Approval of 2017 Annual Meeting Minutes

The minutes of the 2017 Annual Meeting were approved, proposed by Paul Lovoi and seconded by Robert R-W.

2018 Delegates to Diocesan Convention

The following were appointed delegates to Diocesan Convention:
Kaethe Langs, Stu Langs, James Coker and Sue Henderson with alternates:
David Riggs, Jack Lucas, Libby Lucas, Suzy Redfern-West
proposed by Diane Leonard, seconded by Mary Hufty.

Nominations and Elections

Mother Beth thanked the outgoing vestry, *Terry Lynn and Diane Leonard*

The following new candidates for the 2018 Vestry were voted in: Jim Szewczak, Sandy Bakken
Motion to approve, seconded by Norma Cance and unanimously approved.

Rector's Report

Announced that Nicole Sprague will begin as interim administrator.

Thank you to staff - paid and unpaid.

Special thanks to Enid for all that she does running the preschool.

Cara, our Youth Group Minister, has been amazing and is always going above and beyond

And thank you to Dede for all that she does as Deacon and doing much of Altar Guild - volunteers

Suzanne Harris is also voluntary.

Barry has been a great addition as Musical Director.

Father John, Rector Emeritus

Michel, for all her help with Preschool.

Vestry for a great year, starting with our retreat.

Thanks to outgoing Vestry members, Diane Leonard and Terry Lynn.

Ed Jennings filled in much of this year as organist in the absence of a Musical Director.

Annemarie has worked an incredible number of hours managing the finances, paying the bills, doing payroll, etc., especially while we were without an administrator.

Three winners of “Lent Madness” from last year: Norma Dance, Sandy Miller, Kaethe Langs and they were all given gift certificates.

Three Areas of Focus this past year: Membership, Communications, Infrastructure

Areas of focus for this coming year: Invite (to ourselves and our community) and Engage

Senior Warden’s Report

Carrie Cronkey presented the Senior Warden's report:

Put the building blocks in place this year with the physical space and the preschool

Also put a lot of work into building a strong “brand”

And we worked hard to build a strong financial foundation

Receiving of Reports

Beth and Carrie stated that reports handed out to attendees had been received:

- Rector’s Report – Rev. Beth Phillips - summarized in annual report
- Senior Warden’s Report – Carrie Cronkey – summarized in contents of annual report.
- Carillon Preschool Report – Enid Helene (Preschool Director)
- Youth and Family Ministry Report – Cara O'Connell (Youth and Family Director)
- Music Ministry Report – Barry and Rev. Beth Phillips
- Diocesan Convention Lay Delegates Report – Sue Riggs
- Churchyard Report – Paul Lovoi
- Welcoming Hospitality Report – Lenore Lovoi
- Outreach Report – Penny McCulloch
- Stewardship Report – Tricia Christensen and Courtney Pflaum
- Churchyard Report – Nancy Wilson
- Finance Committee/Treasurer’s Report and Budget – led by Terry Lynn and Annemarie Redmond (Treasurer)
The reports are attached.
- Finance Committee/Treasurer's Report and Budget
Annemarie gave an update on Financials sharing that we ended up with a \$41k surplus this year which is exciting news.
- Expenses were a little lower than normal because we were without a Musical Director and other staffing for a portion of the year
- Needed to make some improvements which drove the expenses
- Diocesan assessment was lower this year but will go up in the future

- Endowment is in place if needed
- Preschool
- Beth talked through the financials and 2018 budget
- We think we have a \$100k bequest coming in this year
- Courtney spoke to Stewardship — we're down in pledges and need support. We're at 76 gifts so far and need to get to 95. We're a small community, only about 100 families, so we really rely on everyone. Thank you to all the ways you impact. Beth chimed in to say that a few major donors passed away, so we really need everyone's participation.

Other Business

Paul Lovoi mentioned the new angels and the idea of selling or auctioning the extra sets of angels. There's the original set and a few smaller sets as well.

Outreach — Kathy Kennedy is taking over Home and Hope from Sue Riggs who has done a wonderful job with it for years.

Mother Beth showed the movie.

Blessing and Dismissal

The Rector adjourned the meeting at 10:30 a.m.

Voting

After the meeting the Vestry met.

Lenore Lovoi was appointed to continue as Senior Warden by Rev Beth Phillips.

Lenore proposed Jim Szewczak as Junior Warden seconded by Lisa Hill and unanimously approved.