

**Charlotte Lab School**  
**Board of Directors Meeting**

Monday, January 6, 2014

5-7pm

Nascar Hall of Fame/Convention Center, Charlotte, NC

**Present:** Tom Murray (Chair), Peter Bove, Denise Glaser-Serrano, Dee Lanier, Mary Moss (non-voting member), Vikki-Rose Tunick, Joel Bonasera (Secretary), Michelle Thornhill (Treasurer)

**Absent:** Corliss Brown-Thompson, Apri Agyapong (Vice-Chair)

1. V.Tunick typing minutes through 5:34, J. Bonasera assumes notes at that point
2. Suggestions for upcoming meetings
  - a. On Agenda: list names of person responsible next to each agenda item
  - b. Review minutes from previous meeting once we are called to order
3. Review of Agenda - Mary Moss
  - a. Application update – unknown number of final applicants, plan to hear within the upcoming weeks when the interview is (Jan-Mar)
  - b. Peter will share some feedback from Bylaws
  - c. Decide who will take which expert roles on the application
4. Current status on things in progress:
  - a. Northeastern University
    - i. Mary had a meeting with Corliss and other employee from education dept.
    - ii. Making progress of prospective partnership
    - iii. McFarland scholarship is a strong possibility for future CLS teachers
  - b. Next Generation Learning Challenge Grant
    - i. Due January 13 - 5pg overview of model, resumes
    - ii. If we earn grant, funding will start Spring / Summer
    - iii. Charter School Growth Fund will match funding
    - iv. Mary has a meeting next week with CSGF for potential partnership
  - c. Astrid Chirinos
    - i. Mary is still trying to set up meeting
    - ii. Suggestion is made to meet at the Mint for the next Chamber meeting
    - iii. Tom will follow-up and have assistant set up meeting between Tom, Mary, Astrid
    - iv. Along those lines, suggestion is made to add board member or member of advisory committee to help w/ real estate
    - v. Possibilities; Michael Smith, CEO Center City Partners
    - vi. (CFO of CRVA also shared ideas for facilities: United Way, excess space; Home Depot, Metropolitan)
  - d. NASCAR Hall of Fame meeting - Tom
    - i. Tom set up meeting btwn Tom, Mary, Executive Director of NHoF and possibly Teresa Robinson (former CMS teacher in charge of communication between schools and NHoF)
    - ii. Include Joel in upcoming discussions of connections between museums and CLS to create urban footprint between NASCAR and Discovery Place
5. A multi-campus approach for partnerships uptown?
  - a. Sites such as Discovery Place, NASCAR, Duke, HackerspaceCLT, Johnson and Wales, Blumenthal, Imaginon, other museums as lab/engagement areas and sites for challenges, resources, community engagement

- b. Board members should continue to source, network, and brainstorm partnerships for these “learning centers”
- 6. Space Requirements
  - a. Facilities subcommittee will need to evaluate needs, regulations, and feasibility of spaces in our target location
  - b. Question: Is there regulation on the levels occupied by young students?
- 7. Bylaws review
  - a. Some areas will require cleanup, per McGuire Woods feedback
  - b. Head of school concepts will require integration as they were added after the draft was submitted
  - c. Feedback and review to be revisited next meeting
  - d. Note: A recent article on Entrepreneur High School covered a conflict with two board members serving as employees of the school. State board of ED requested that employed board members be non-voting members. Also a possible conflict over board compensation. Our board should be sure to treat this issue correctly.
  - e. Should the bylaws have language regarding rapid and drastic loss of board members? A succession plan of sorts?
- 8. Interview Preparations
  - a. Interview topics to be divided by areas of expertise
  - b. Board Members: Please read and identify question areas on assigned sections to prepare for a possible early interview call
  - c. **Section distribution at the end of these minutes**
- 9. Interview assistance
  - a. United Community School has offered to council us on the interview process
  - b. Research Triangle Charter's Pamela Blizzard has offered, similarly
- 10. Next Steps
  - a. Community School of Davidson, January 16th, 9AM details to follow
  - b. Team Effectiveness workshop, after interview prep (possibly Strengthfinder model)
  - c. Google Apps Training with Dee
- 11. Meeting was adjourned at 6:33pm

**Board Member Interview Assignments**

Mission and purposes, needs assessment <b>Appendix A</b> <i>Mary, Dee, Denise, Peter, ALL</i>	Gov and Org: Enrollment and Marketing <i>Michelle, Apri</i>
Education plan: general <b>Appendix B</b> <i>Vikki Dee, Joel, Corliss</i>	Gov and Org: Parents and Community <i>Denise, Dee</i>
Education plan: special programs & populations <i>Vikki, Dee, Joel, Corliss</i>	Gov and Org: Liability, Health and Safety <i>Peter, Tom</i>
Education plan: Student conduct & handbook <b>Appendix D</b> <i>Vikki, Dee, Joel, Denise, Corliss</i>	Gov and Org: Transportation and Lunch <b>Appendix T</b> <i>Denise, Vikki</i>
Gov and Org: Board Structure and Bylaws <b>Appendix F+H</b> <i>Peter, Tom, Michelle</i>	Gov and Org: Facilities <i>Peter, Tom</i>
Gov and Org: Staffing, evaluation, PD, handbook <b>Appendix N</b> <i>Corliss, Michelle, Joel</i>	Financial Plan <i>Michelle, Apri, Tom</i>