

Charlotte Lab School Board of Directors Meeting

Wednesday, January 20, 2016, 5:30-7:00pm

301 E. 9th Street, Charlotte

CONFLICT OF INTEREST STATEMENT

A conflict of interest is a transaction or arrangement that might benefit the personal, family, or business interests of a Board member. Board members have a fiduciary duty to conduct themselves without conflict to the interests of CLS. In their capacity as Board members, they must subordinate personal, individual business, third party, and other interests to the welfare and best interests of CLS.

BOARD NORMS

- Must act at all times in the best interest of the school;
- Maintain confidentiality;
- Be respectful and professional in discussion and disagreement;
- Stay on topic and be sure that comments are school-related;
- Limit side conversations.

AGENDA

Time	Duration	Topic	Presenter
5:30pm	5'	Welcome / Review tonight's agenda	Tom Murray
5:35pm	25'	Programming: <ul style="list-style-type: none"> • Head of School Update <ul style="list-style-type: none"> ○ Instruction ○ Task Force projects ○ New initiatives/programs ○ School-based Fundraising ○ Looking ahead 	Mary Moss Brown
6:00pm	25'	Governance: <ul style="list-style-type: none"> • Committee Updates: <ul style="list-style-type: none"> ○ Strategic Planning Group ○ New Board Members Group ○ Fundraising/Grants update • Review committee membership and assign new members • Additional committees needed: <ul style="list-style-type: none"> • Facilities • (Playground?) • 	Committee Members
6:25pm	20'	Finance: <ul style="list-style-type: none"> • Head of Operations budget review • Projections update 	Shelli Merritt
6:45pm	5'	New Business & requests for next meeting	Mary Moss Brown
6:50pm	5'	Review next steps and owners	Joel Bonasera
6:55pm	5'	Approve minutes from last meeting	Joel Bonasera
7:00pm		Adjourn meeting	Tom Murray

Charlotte Lab School Board of Directors Meeting
Wednesday, September 16, 2015, 5:00-7:00pm
301 E. 9th Street, Suite 100

MINUTES

Present: Tom Murray (Chair), Apri Gassaway (Vice Chair), Mary Moss (non-voting), Dee Lanier, Andy Culicerto, Emily Zadigian Jenkins, Peter Bove, Casey Rentch, Corliss Brown Thompson

Non-Board Members Present: Kenrdra Johnson, Shelli Merritt

Meeting called to order at 5:12 pm (Tom)

Welcome / Review Agenda (Tom)

Head of School/Admin Updates:

Programming:

1. Fundraising/Grants
 - a. Exceeded capital campaign goal
 - b. Working on public relations and fundraising
2. Enrollment and Registration
 - a. Open house, 8 sessions, about 100 people in attendance at each
 - b. Application went live January 4th. March 14th will be lottery. Application window closes at the end of February
3. Faculty
 - a. New faculty and staff recently hired have been helpful additions.
4. Academics
 - a. MAP testing taking place
 - b. School task force working on data driven instruction
5. Building and Operations
 - a. Working on parking issues and safety
 - b. Talking with landlord about additional space
 - c. Exploring bus options
6. Events
 - a. Parent survey results will be shared with parents in state of the school address
 - b. Three coordinated events for Lab dads

Governance:

1. Strategic Planning Group
 - a. Corliss will follow up with Mary about required reporting and goals for by DPI.
2. New Board Members Group
 - a. Introduced Casey Rentch, new board member
 - b. Continuing to review nominations for potential board members
 - c. School will provide board with a list of desired expertise for board members
3. Additional Committees
 - a. Review committee membership and assign new members

- b. Facilities committee
- WHO VOLUNTEERED?
- c. Playground committee

-Emily and Tom volunteered for playground committee

- 4. Finance Committee
 - a. Budget reviewed by board
 - b. Motion to approve recommendation changes to budget by Andy Culicerto dated 1/20/16, seconded by Corliss. Approved unanimously
 - c. School is in the process of filling 990
 - d. Finance committee will arrange meeting with Shelli Merritt

Meeting adjourned at 7:15 (Tom)