

**Charlotte Lab School**  
**Board of Directors Meeting**

Monday, April 7th, 2014

5-7pm

Nascar Hall of Fame/Convention Center, Charlotte, NC

1. We were awarded the Next Generation Learning Challenge grant to be publicly announced and awarded May 5<sup>th</sup>
  - a. Possibility for a follow up “launch” grant to be awarded one year from now
  - b. Should we plan to use a fraction of awarded grants as a backup fund for future needs?
  - c. What are the grant follow up implications? Assessment, records, etc.?
2. Facility Update
  - a. 227 W 4<sup>th</sup> Street is a possible location
    - i. Very centrally located, adjacent to Romare Bearden and the Baseball Field
    - ii. No parking, small footprint, no green space, limited space (especially by the 3<sup>rd</sup> year)
    - iii. Dropoff and transportation would be tricky
    - iv. Is this a starter building for the first 3 years?
    - v. Laws about enclosure for outside child space?
  - b. K and 1 must be on the first floor of building
  - c. Legal/safety issues with young students intermingling with adult populations
  - d. Meeting with a contractor and architect for a feasibility walkthrough
3. Interview: May 13<sup>th</sup>
  - a. The original evaluation team will run the majority of the meeting, but the rest of the charter board will be present
  - b. Strict 45 minute limit - 30min questions, 15min deliberation by Charter Advisory Board
  - c. There is not a presentation, per se. We may reference handouts to address the questions of the panel
  - d. Other supporting documents: Evidence of the grant, facilities progress documents, maps, population data
  - e. Introductions from Tom
  - f. Mary may cover a majority of information, but content of responses should be covered by the team as a whole
  - g. Population Slide now says “Charlotte” not “CMS”. Does this reflect Charlotte or Meck. County?
  - h. Goals and Performance: What’s the difference between Goals and Performance Standards? Goals are accountability and growth standards?
    - i. Goals – Our goals are SMART, but are they aligned to the mission?
    - ii. Performance Standards – Language in this section is directed at STUDENT performance. Describe assessment tools (benchmarks) that show their growth towards the overall goals.
    - iii. “Are the language immersion classes evaluated?” – add this
    - iv. “In what areas will the school be looking for growth?”

- v. "Consider aligning job satisfaction and staff retention..."
  - vi. Create a chart that aligns the mission -> goals -> standards
  - vii. Corliss – What about the in-between? What are the specifics about THIS school that make the experience different "on the ground"? Goals are good, but the details are how we differentiate ourselves.
  - viii. What methodologies in the classroom make the "90% classroom assignment" completion goal rigorous? Completion is rigorous as our methods are immersive and authentic
  - ix. More than one year's growth? 40% subset of the 90% meeting 1 year's growth?
  - x. Specialty measures of specialty growth, separate from the standard growth stats, illustrate exposure and growth to other topics
- i. Meeting the need: AIG and EC
    - i. Our stated strategy for AIG isn't well covered compared to EC and other categories? "More rigorous, challenge based work provides multiple points of entry for students."
    - ii. How are we identifying them? Portfolio assessment? Starting with the first K cohort we can test COGAT or IOWA?
    - iii. Balancing the things we can do with the things we can afford to do (Fiscal accountability)
    - iv. Additional Testing by Parent Request
  - j. Salaries
    - i. Table is to show that we are reasonably in line with CMS amounts
    - ii. Add a separate evaluation committee
    - iii. The board will be sure that the compensation model is reflective of the current economic reality
    - iv. Typo on the chart: The middle school CLS amount is incorrect (AP numbers)
  - k. Facilities Planning
    - i. Annual Surplus shrinks too quickly?
    - ii. By year 3, the surplus is 1%, but there is \$270k in the bank.
    - iii. The prospective space on 4<sup>th</sup> would significantly improve this outlook. Tiered rates over the first 3 years would also help.
4. Next Meeting:
- a. Each Board Member: Please identify 3 things that comprise a brief bio for the introduction
  - b. Handouts for interview: Education plan, transportation quote, facilities plan, bios