**Central Region Job Description**

**Communication Coordinator**

**Overview**

The Central Region’s Communication Coordinator will utilize her/his communications or marketing skills to impact our family of churches through intentional communication, strategic promotion and impactful story telling.

**Responsibilities**

* Create, implement and supervise a comprehensive communication strategy for the Central Region Office (CRO)
* Establish a regular schedule of communication to the pastors and churches of the region
* Guide the complete redesign of the region’s website and branding
* Promote, through story, what God is doing in and through our churches
* Develop a social media platform for the CRO
* Oversee all written communication, both print and digital, produced by the CRO
* Participate in biweekly staff meetings

**Requirements**

* Embrace the purpose and mission of the Central Region of the Missionary Church
* See the local church as the centerpiece of who we serve and the stories we tell
* Experienced in communications/marketing in non-profit or marketplace environments
* Strong written and verbal communication skills
* Demonstrated experience in effectively using social media for an organization
* Understand how to progressively introduce a new plan or strategy
* A team player who is fun, creative, energetic, self-motivated and loves stories
* Possess a natural distaste for Times New Roman and it’s font cousins (We love humor, but this is no joke!)
* Bonus points if you have read Nancy Duarte’s book *Resonate* (before seeing this job posting), or have worked with Adobe Creative Cloud
* Familiarity with website design and development (preferred)

**Additional Details**

* This role is 8-12 hours/week with an hourly rate range of $15-20/hour
* Working primarily offsite is acceptable
* This job is a six month (W-2) contract which may be renewed, or it possibility will be enfolded into a larger role in the CRO