

REQUEST FOR LICENSE RENEWAL
CANA East
Convocation of Anglicans in North America

This report is to be completed by clergy who serve in non parochial ministry in the diocese of CANA East.

Please complete the following and return it no later than **June 30, 2017** to the CANA East office.

Name _____

Spouse's name (if married) _____

E-Mail address _____

Home address _____

Mailing address (if different than above) _____

Mobile number: (_____) _____ Home number: (_____) _____

Office number: (_____) _____

When was your most recent Sexual Misconduct Prevention training? (Renew every two years)

Please have a copy of the certificates sent to the CANA East office.

When was your most recent Oxford Document background check? (Renew every five years)

Oxford Document reports will automatically be sent to the CANA East office.

If you need information on how to renew either your Sexual Misconduct Prevention training or Oxford document background check, please contact the CANA East Registrar.

Current Occupation: _____

Congregation where you regularly worship: _____

What ordained ministry do you fulfil in the above congregation? _____

Are you retired? Yes No

Do you have health issues? (Please describe) _____

REQUEST FOR LICENSE RENEWAL
CANA East
Convocation of Anglicans in North America

Annual Report Of Ministerial Function

A. Please indicate the number of services of each item (for the 12 month period):

	Officiant	Assisted
Holy Communion	_____	_____
Choir Offices	_____	_____
Baptisms	_____	_____
Marriages	_____	_____
Funerals	_____	_____
Other	_____	_____

B. The above services were recorded in the church register (name of congregation):

C. Other ways in which you are currently exercising your ministry?

D. Please make additional comments regarding you or your ministry which you would like to share with the bishop: _____

Date: _____ **Signature:** _____

Please e-mail completed forms to the registrar at brenda.dobbs@canaconvocation.org or mail to:

CANA East Registrar
6731 Curran St
McLean, VA 22101

Licenses are issued for a one year period, expiring June 30 of each year and will be renewed for the following year upon submission of this report and mailed to you at the address provided.