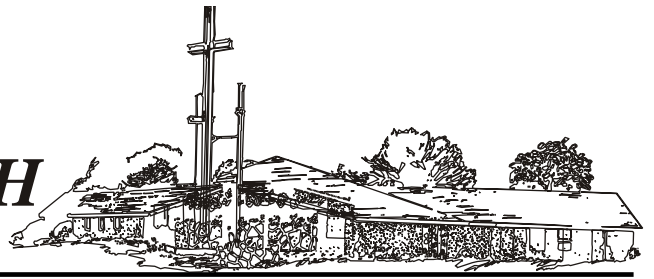




# WESTERN HILLS CHRISTIAN CHURCH



June 15, 2018

Dear Vendors,

Western Hills Christian Church will be hosting a Fall Craft Bazaar on Saturday, September 29, 2018, from 9:00am to 3:00 pm. Our church is located at 8535 Huebner Rd.

Booth space rental will be \$25 for an 8' x 6' INSIDE space or \$20 for an OUTSIDE space. Tables are available for \$5 on a first come, first served basis. Two chairs will be provided for each booth space. If you require an electrical outlet, please specify on your reservation form. There will be no extra charge for this outlet.

You may make and sell any and all types of crafts but please NO FOOD PRODUCTS unless they are in secure bags or jars such as jellies, spice mixes, etc. We are limiting how many of the same types of booths we have so we don't have all jewelry or lots of candles, for example. (Please no garage sale or flea market type items.)

The church will be open for booth setup on Friday, September 28, from 5:00 pm to 8:00 pm and again Saturday morning at 7:00 am. There will be no security, so please be advised that WHCC cannot be responsible for any lost, stolen or damaged goods brought to the show.

We will have hourly door prize drawings. We encourage our vendors to donate a door prize to attract customers to your booth.

Advertising will be done by posting flyers in area churches, stores, and other businesses, local papers and signs along roadways, and posted on our web site. We will have food available on site. We have lots of parking, so please tell your family and friends about our Craft Bazaar.

Please fill out the attached reservation form and return it with your check made out to WHCC-DWF. All vendors are required to pay for your booth with your application. Spaces will NOT be held until payment is received. Please include a picture of your booth and items you will be selling. If you have any questions or need more information regarding booth rental, please contact Karen Schwab at 210-445-5565.

**CANCELLATION POLICY**-We want to be entirely fair to our crafters regarding a cancellation policy. Of course, if a major weather event causes us to cancel a show or reschedule, every consideration will be made to each individual circumstance. If a crafter is unable to participate after submitting an application and payment, the policy is as follows: 50% of booth rent will be retained by WHCC-DWF prior to one month before show date. After that date (August 30, 2018) the total deposit will be forfeited.

Vendors please note...you are responsible for collecting sales tax of 8.250% and reporting it to the Texas State Tax Commission. In consideration of other crafters and shoppers, please do not leave before 3:00 pm on the day of the Craft Bazaar.

Thank you for your interest and participation in WHCC-DWF's Fall Craft Bazaar!

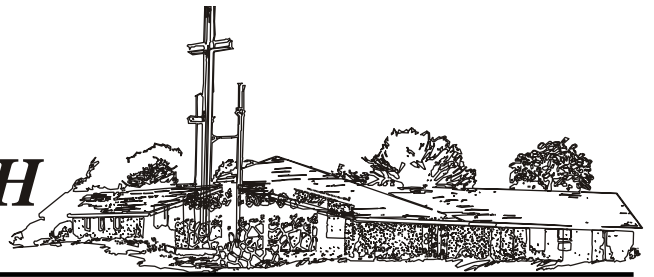
Karen Schwab  
210-445-5565

or

Church Office, 690-9327  
Email: [westernhills@whccsa.org](mailto:westernhills@whccsa.org)



# WESTERN HILLS CHRISTIAN CHURCH



<b>Western Hills Christian Church</b> <b>Fall Craft Bazaar</b> <b>.September 29, 2018, 9:00 am – 3:00 pm</b> <i>(by completing this application, you understand and accept all conditions of participating in the WHCC Fall Craft Bazaar)</i>		
<b>NAME</b>	<b>BUSINESS NAME</b>	
<b>ADDRESS:</b>		
<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>
<b>EMAIL ADDRESS:</b>		
<b>PHONE (HOME)</b>	<b>PHONE (CELL)</b>	
<b>SALES TAX NUMBER (if applicable)</b>		
Describe items to be sold in your booth (no garage sale or flea market items. Commercial booths accepted on a limited basis.) WHCC Craft Bazaar committee has the right to refuse sales of certain items. Also, please include description of booth setup (height of sides, solid, lattice, etc.). Include picture of booth if possible.		
Electrical outlet needed (no additional charge) <input type="checkbox"/> Yes <input type="checkbox"/> No		
I would like to donate a prize for the Hourly Door Prize Drawing <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Booth Space Rental – Inside</b> <input type="checkbox"/> <b>\$25</b> <b>Booth Space Rental – Outside \$20</b> <input type="checkbox"/>		
<b>Table Rental</b> <b>\$5</b> <input type="checkbox"/> <b>(number of tables needed</b> <input type="checkbox"/>		
Limit of one (1) table rental per booth space)		
<b>TOTAL AMOUNT DUE</b>		<input style="width: 100px; height: 20px;" type="text"/>
Please mail your check made payable to WHCC Craft Bazaar together with this reservation form to:  DWF Craft Sale c/o Western Hills Christian Church 8535 Huebner Road San Antonio, TX 78240		