

Weekly Coaching Focus Sheet

Sections marked * to be completed right after the coaching call and emailed to coach.
Remaining sections to be filled in and emailed the day before the next coaching session.

Name:

Coaching day and time:

Date:

*** The Number 1 Thing Learned From Today's Call**



*** Goals/Objectives/Promises set for next week...**

Goal Achieved? Comments...

Goal ✓

Yes Comments:
 No

Goal ✓
2

Yes Comments:
 No

Goal ✓
3

Yes Comments:
 No

Goal ✓
4

Yes Comments :
 No

*** TO ACCOMPLISH THESE GOALS I WILL**

BE:	
DO:	

LEADING BY NUMBERS SCOREBOARD

	End last quarter	Today	Goal this quarter	Goal this month	Gap in month + -	Gap in quarter + -
New Contact Meetings						
Conversions						
Attendance						
Income						

My brightest achievement this past week was ...



My main challenge this past week was ...



Something that I learned through reading, listening to a MP3, watching a DVD or living life ...



I am most grateful for ...



At the moment, my greatest focus when working on my organization is ...



As my coach you can help me out in this next session by ...



SELF-ASSESSMENT

# of hours spent in Outreach and Evangelism	#
Motivation/Attitude	%
I am ...	

I feel ...